



# San Luis Obispo Christian School

## Employment Application

### A. APPLICANT'S NAME AND ADDRESS

Full name: \_\_\_\_\_

Application date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date available: \_\_\_\_/\_\_\_\_/\_\_\_\_

Present address: \_\_\_\_\_

Phone #: Days \_\_\_\_\_ E-mail \_\_\_\_\_

Best time to call you? \_\_\_\_\_ Social Security # \_\_\_\_\_

How long have you lived at the above address? \_\_\_\_\_

Permanent Address and Phone number if different than present address \_\_\_\_\_

List any additional addresses where you have resided during the past five years: \_\_\_\_\_

### B. POSITION DESIRED

Please indicate the position for which you are applying \_\_\_\_\_

How did you learn about the position for which you are applying? \_\_\_\_\_

Special Abilities - Please list activities or sports which you would be capable of and be willing to direct, sponsor, or coach. (Indicate grade or ability levels.) \_\_\_\_\_

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**C. CHRISTIAN BACKGROUND**

In your own handwriting on separate paper briefly give your Christian testimony.

Statement of Faith - Please carefully read our Statement of Faith and indicate your degree of support.

\_\_\_\_ I fully support the Statement as written without mental reservations.

Signature: \_\_\_\_\_

\_\_\_\_ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature: \_\_\_\_\_

What is your local church affiliation? \_\_\_\_\_

Are you presently a member in good standing? \_\_\_\_\_ Years \_\_\_\_\_

In what church activities are you involved and with what degree regularity? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What other Christian service have you done since becoming a Christian?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is the value of Christian Education and how do you see your role in a Christian School?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**D. PROFESSIONAL QUALIFICATIONS**

Please attach photocopies of your college transcripts.

Formal training - What degree or degrees do you hold?

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Degree/Date Received	Institution	Major/Minor
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Cumulative undergraduate GPA \_\_\_\_\_ Graduate GPA \_\_\_\_\_

Teaching Experience - Sequentially list your experience with most recent first.

School's Name	Grades or Subjects	Dates

List any other educational advantages that you have had including opportunities for travel.

Teaching Credential - Do you have a state teaching certificate? \_\_\_\_\_

State \_\_\_\_\_ Type \_\_\_\_\_

Remains valid for \_\_\_\_\_ years.

If you do not hold a certificate, what requirements do you lack? \_\_\_\_\_

Please attach photocopies of any certificates held.

**E. EMPLOYMENT HISTORY**

Please start with your current or most recent employer and work backwards for the past ten years. If necessary, you may make copies of this page or following the same format, use the reverse side.

Work background -

1. Employer \_\_\_\_\_

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Address \_\_\_\_\_

Supervisor's Name & Phone Number \_\_\_\_\_

Reason for leaving \_\_\_\_\_

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2. Employer \_\_\_\_\_  
 Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
 Address \_\_\_\_\_  
 Supervisor's Name & Phone Number \_\_\_\_\_  
 Reason for leaving \_\_\_\_\_
3. Employer \_\_\_\_\_  
 Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
 Address \_\_\_\_\_  
 Supervisor's Name & Phone Number \_\_\_\_\_  
 Reason for leaving \_\_\_\_\_
4. Employer \_\_\_\_\_  
 Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
 Address \_\_\_\_\_  
 Supervisor's Name & Phone Number \_\_\_\_\_  
 Reason for leaving \_\_\_\_\_

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names? \_\_\_\_\_

**F. PERSONAL REFERENCES**

You will need to sign the Reference Release Form that is attached and return it with this application. Do not list family members or relatives for references.

Reference - Give three references that are qualified to speak of your spiritual experience and Christian service. List your current pastor first.

Name	Address/Phone	Position
1. _____	_____	_____
2. _____	_____	_____

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3. \_\_\_\_\_

4. \_\_\_\_\_

Give three references that are qualified to speak of your professional training and experience. List your current or most recent principal or supervisor first.

Name	Address/Phone	Position
1. _____		
2. _____		
3. _____		
4. _____		

Have you ever been arrested or convicted for a criminal offense? If yes, please explain.

**G. APPLICANT’S CERTIFICATION AND AGREEMENT**

I understand that San Luis Obispo Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age or disability.

I have read and signed the Declaration of Moral Integrity and have submitted it with my application.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstance, I further understand that I will be paid and receive benefits only through the day of release.

I authorize San Luis Obispo Christian School to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release the San Luis Obispo Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to San Luis Obispo Christian School.

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Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I authorize San Luis Obispo Christian School to conduct a criminal records check.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I agree, if I am offered and accept a position, to conform to all existing and future Company rules and regulations and I understand that San Luis Obispo Christian School reserves the right to change wages, hours and working conditions as deemed necessary. I ALSO UNDERSTAND THAT, IF HIRED, MY EMPLOYMENT WILL BE AT-WILL, MEANING THAT EITHER PARTY CAN END THE EMPLOYMENT RELATIONSHIP AT ANYTIME AND FOR ANY OR NO REASON.

I understand that any employment offer is contingent upon my providing, within three (3) working days or employment, valid proof of identity and eligibility to work in order to comply with the immigration Reform and Control Act of 1986.

I certify that I have carefully read all the pages (1 through 8) and do understand the above statements.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

#### AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position as a staff member with San Luis Obispo Christian School. I have authorized the school to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release the San Luis Obispo Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to San Luis Obispo Christian School.

I certify that I have carefully read and do understand the above statements.

\_\_\_\_\_  
Applicant's Name (Print)

\_\_\_\_\_  
Applicant's Social Security Number

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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# San Luis Obispo Christian School

## Statement of Faith

Every board member, officer, administrator, teacher and employee, shall affirm their agreement with the Statement of Faith and shall conduct themselves in a manner that is consistent therewith. All such persons shall further sign and comply with the Declaration of Moral Integrity. These shall be prerequisites, and continual conditions, for holding these positions."

We believe in one triune God who exists in three persons...the Father, the Son, and the Holy Spirit. (Matthew 28:19)

We believe in the full humanity and deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His substitutional atonement, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory. (John 1:14-18; 2 Corinthians 5:21, 15:3-6)

We believe in the Holy Spirit, the Third Person of the Trinity, who among his various ministries regenerates, sanctifies, guides, and empowers through his gift to all believers. (1 Corinthians 12:4-11; Galatians 5:16-23; Titus 3:5)

We believe that the Bible is the inspired, infallible word of God and that it is our guide for faith and practice. (2 Timothy 3:16, 17)

We believe that all men and women are sinners and can only be justified by faith in the Lord Jesus Christ. (Matthew 28:19, 20; 1 Corinthians 11:23-26; Ephesians 2:8)

We believe in water baptism and an open communion table for all believers in our Lord Jesus Christ. (1 Corinthians 11:23-26)

We believe in the resurrection of all men and women to a final judgment; eternal blessing for the righteous and eternal punishment for the wicked. (Matthew 25:31-46)

We believe marriage has been instituted by God. San Luis Obispo Christian School defines "marriage" as the exclusive covenantal union of one genetic man and one genetic woman in which such union is a lifetime commitment. A civil government sanction of a union will be recognized as a legitimate marriage by the school only to the extent that it is consistent with the definition of "marriage" found in these "Articles".

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# San Luis Obispo Christian School

## Declaration of Moral Integrity

Our school expects all of its employees and its volunteers with unsupervised access to children to model the same Christian values and lifestyle that it seeks to inculcate in its students. As an applicant for a ministry position as an employee or as a volunteer at this school, I (print your name) \_\_\_\_\_ recognize, understand, and agree to live by the Christian moral standards of the school.

I declare (a) that during the past year I have not engaged in, (b) that at the current time I am not engaging in, and (c) that I promise I will not engage in, during the term of my employment or volunteering, inappropriate sexual conduct. Inappropriate conduct includes, **but is not limited to**, such behaviors as the following: heterosexual activity outside of marriage (e.g., premarital sex, cohabitation, extramarital sex), homosexual or lesbian sexual activity, sexual harassment, use or viewing of pornographic material or websites, and sexual abuse or improprieties toward minors as defined by Scripture and federal or state law.

I declare that the above statement is factual and true. My signature below indicates that I meet the moral-integrity standards and Christian- role-model lifestyle requirements of this Christian school.

---

Applicant’s signature

Date

---

Administrator’s signature **after** discussion with applicant/volunteer

Date

“Honor marriage, and guard the sacredness of sexual intimacy between wife and husband. God draws a firm line against casual and illicit sex.” Hebrews 13:4, The Message

“A pupil is not superior to his teacher, but everyone [when he is] completely trained (readjusted, restored, set to rights, and perfected) will be like his teacher.” Luke 6:40, Amplified Bible (brackets in original)

Rev.08/15

Staff Application

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